

**RED RIVER AUTHORITY OF TEXAS**  
**Special Called Board of Directors**  
**Conference Call Meeting**  
**August 12, 2020**

Pursuant to the Texas Open Meeting Act. Id. § 551.127(c), (d), the Red River Authority of Texas Board of Directors held a special called conference call meeting on Wednesday, August 12, 2020 at 9:00 a.m. The conference call meeting originated at the Authority's Administrative Offices located at 3000 Hammon Road, Wichita Falls, Texas and was open to the public. The following directors, staff, and guest participated in the video conference meeting:

**Directors:** Mr. Todd W. Boykin, President, Amarillo  
Mr. Jerry Bob Daniel, Vice President, Truscott  
Mr. Michael Sandefur, Secretary-Treasurer, Texarkana  
Mr. Stephen A. Thornhill, Assistant Secretary, Denison  
Ms. Mary Lou Bradley, Memphis  
Mr. Jerry Dan Davis, Wellington  
Mr. George Wilson Scaling, II, Henrietta  
Mr. Zackary K. Smith, Canyon  
Mr. Joe Ward, Telephone

**Staff:** Mr. Randall W. Whiteman, General Manager, Red River Authority of Texas  
Ms. Danna P. Bales, Executive Assistant, Red River Authority of Texas  
Mr. Fabian A. Heaney, Assistant General Manager, Red River Authority of Texas  
Ms. Lana Hefton, Controller, Red River Authority of Texas

**Guests:** None

**Item One: Call the Meeting to Order, Roll Call, and Invocation**

Vice President Daniel called the meeting to order at 9:05 a.m. Ms. Bales performed roll call and noted that Todd Boykin was absent, and that a quorum was present. Vice President Daniel provided the invocation.

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**Item Two: Public Comments to the Board of Directors**

*Comments from the general public to members of the board concerning items that are not on the board agenda. As comments from the general public are not posted agenda items, the Texas Open Meetings Act prohibits RRA Board Members and Staff from discussing or responding to these comments during board meetings.*

There were no public comments to the Board of Directors.

**Item Three:**

**CONSENT AGENDA**

*Items on the consent agenda will be considered and acted on in one motion.*

None

**REGULAR AGENDA**

**Item Four: Consider Authorizing the Advertisement for Request for Proposals to Serve as the Primary Depository for the Red River Authority of Texas and Maintain Custody of its Funds for a Period of Three Years from October 1, 2020 through September 30, 2023 and Take Any Other Action Deemed Necessary**

Mr. Whiteman explained that the Red River Authority of Texas solicits for depository services for a three-year period. He added that only Texas banks with a local branch are solicited.

With no discussion, Mr. Ward made a motion to authorize the advertisement for a Request for Proposals to serve as the primary depository for the Red River Authority of Texas and maintain custody of its funds for a period of three years from October 1, 2020 through September 30, 2023. Mr. Scaling seconded his motion and the motion passed with a vote of **8 For** and **0 Against**.

**Item Five: Consider Resolution #2020-013, Adopting Amended Chapters 2, 4, 6, and 7 of the Administrative Policy and Procedure Manual, and Take Any Other Action Deemed Necessary**

Mr. Whiteman stated that staff have been updating the Red River Authority of Texas' Policy and Procedures Manual for over 12 months, and these are the last four chapters to update. He added that a copy of each chapter, which included tracked changes, had been submitted to each director for their review prior to today's meeting, and that Sunset recommendations were included in the amended chapters.

*(President Todd Boykin joined the meeting at 9:10 a.m. and presided over the rest of the meeting.)*

Following minor discussion on the amended chapters, Vice President Daniel made a motion to adopt Resolution #2020-013, adopting amended chapters 2, 4, 6, and 7 of the Administrative Policy and Procedure Manual. His motion was seconded by Mr. Davis, and the motion passed with a vote of **9 For** and **0 Against**.

**Item Six: Consider Resolution #2020-014 Establishing the Wholesale Water Rate for the City of Chillicothe, Texas, and Take Any Other Action Deemed Necessary**

Mr. Whiteman explained that the Authority has a Wholesale Water Sales contract with the City of Chillicothe. He further stated that the contract states that the annual rate is subject to the Authority's Wholesale Water Purchase Contract with the Greenbelt Municipal and Industrial Water Authority. Mr. Whiteman also explained that the Authority received a rate increase in June 2020, and that we are just passing that same percentage change (an increase in demand and decrease in consumption charge) that was received. He added that a copy of the notice to the City of Chillicothe is attached for their review.

With no discussion, Mr. Sandefur made a motion to adopt Resolution #2020-014 Establishing the Wholesale Water Rate for the City of Chillicothe, Texas. His motion was seconded by Mr. Thornhill, and the motion passed with a vote of **9 For** and **0 Against**.

**Item Seven:           Comments from the Directors, Staff and General Manager on  
Suggestions for Future Agenda Items**

Mr. Whiteman stated that he hoped to have a contract with the United States Army Corps of Engineers ready to present at the next regularly scheduled meeting, which will be held on September 16, 2020 via Zoom video conferencing.

**Item Eight:           Adjourn Meeting**

Mr. Daniel made a motion to adjourn the meeting at 9:24 a.m. His motion was seconded by Mr. Scaling, and the motion passed unanimously by a vote of **9 For** and **0 Against**.

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*Todd W. Boykin*

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DocuSigned by:

*Michael R. Sandefur*

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Todd W. Boykin, President

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Michael R. Sandefur, Secretary-Treasurer